



RFQ No. RFQ-2025-0626

Bid

for

Architectural Consultancy

for

Conceptual and Detailed Design

of

BPC Warehouse

Note:

This document is to be kept confidential. No party may share this document with any other party, except with the prior written consent of BPC.



SECTION 1: Instruction to Bidders

RFQ-2025-0626

Architectural Consultancy for Conceptual and Detailed Design of BPC Warehouse

1. Introduction

Berakas Power Company Sdn Bhd (BPC) invites qualified and experienced architectural consultancy firms to submit quotations for the provision of architectural services for the conceptual and detailed design of the proposed BPC Warehouse.

This RFQ outlines the project requirements, scope of services, submission instructions, evaluation criteria, and other relevant terms and conditions.

2. Project Overview

The proposed project involves the redesign and expansion of BPC's existing warehouse facilities. The current layout of BPC's Main Warehouse, known as **Store A**, requires a comprehensive redesign to improve functionality, efficiency, and storage capacity.

The adjacent **Store B** warehouse is planned for demolition. The space currently occupied by Store B shall be incorporated into the new integrated warehouse design, resulting in a combined and unified warehouse facility encompassing both the former Store A and Store B areas.

The selected Architectural Consultant shall provide complete architectural design services for the conceptualisation and detailed design of the new combined warehouse structure, including optimisation of internal layouts, storage flow, and operational requirements.



FRONT VIEW



AERIAL VIEW

3. Scope of Services

The Consultant shall provide, but not be limited to, the following services:

3.1 Conceptual Design

- Site appraisal and preliminary layout planning.
- Preparation of at least two (2) conceptual design options.
- Development of space planning, warehouse flow, and functional layouts including (but not limited to):
 - Storage rack and shelving layout
 - Receiving / Dispatch area
 - Picking and sorting area
 - Docking/loading bay area
 - Office and administrative area
 - Rest room and welfare facilities
- Preliminary architectural renderings and massing studies.

3.2 Detailed Design

- Development of approved conceptual design into detailed architectural drawings.
- Preparation of floor plans, elevations, sections, and construction details including:
 - Racking and shelving system integration
 - Receiving and dispatch zone configuration

- Picking, sorting, and internal movement paths
- Docking and loading bay arrangement
- Office space, rest room, and welfare facility layouts
- Architectural specifications, materials selections, and finishes schedule.
- Coordination with structural, civil, mechanical, electrical, and other relevant engineering disciplines.
- Ensuring compliance with local building codes, regulations, and prevailing international standards.

3.3 Deliverables

- Concept design report and drawings.
- Detailed architectural drawings in PDF and CAD formats.
- Technical specifications and schedules.
- 3D renderings (minimum 3 views).
- Bill of Quantities (BOQ) inputs for architectural components.

4. Consultant Qualifications

Architectural Consultants participating in this RFQ shall meet the following minimum requirements:

- Registered architect with valid practicing certificate under BAPEQS (Board of Architects, Professional Engineers and Quantity Surveyors) Brunei Darussalam.
- Minimum five (5) years of relevant experience in industrial or warehouse architectural design.
- Demonstrated portfolio of at least three (3) similar projects.
- Sufficient technical and manpower resources to complete the assignment.

5. Submission Requirements

Interested firms shall submit the following documents:

1. Company Profile and Registration Certificates.
2. Project Team Organisation Chart and CVs of key personnel.
3. Proposed methodology and work plan.
4. Deliverables schedule and project timeline.
5. List of relevant past projects with client references.
6. Fixed lump-sum price quotation, including breakdown of professional fees and reimbursable expenses.

6. Evaluation Criteria

Submissions will be evaluated based on the following criteria:

- Experience and track record in similar projects (30%)
- Proposed methodology and design approach (25%)
- Qualifications and experience of key personnel (20%)
- Project timeline and deliverables schedule (10%)
- Price competitiveness (15%)

7. Terms and Conditions

- BPC reserves the right to accept or reject any or all submissions without assigning any reason.
- All costs associated with preparing the quotation shall be borne by the Consultant.
- The Consultant shall ensure all submitted information is true and correct.
- The successful Consultant shall enter into a formal consultancy agreement with BPC.

8. Submission Instructions

All bids shall be submitted electronically via BPC website's RFQ portal:

[Request For Quotation – BPC E-Procurement](#)

The Bid Submission Deadline is **before 24:00 hours (Brunei Time) on Wednesday, 17 December 2025.**

The Bidder is solely responsible for ensuring that the full Bid Submissions is received by BPC prior to the Bid Submission Deadline. Late submissions will not be considered.

BPC's email server accepts a maximum of 18MB per email including attachments. If submitting in multiple parts, indicate this in the email subject (e.g., Part 1 of 5).

9. Contact Information

For enquiries or further clarification, please contact:

Zaldy Padolina, Engineering & Projects
Berakas Power Company Sdn Bhd
Tel: +673 872 4294

Email: zaldy.padolina@bpc-brunei.com

SECTION 2: Form of Bid

To:

Berakas Power Company Sdn Bhd (BPC),
Berakas Power Station,
Lebuh Raya Rimba / Jalan Utama Terunjing,
Kg. Terunjing Baru, Berakas BB1514
Brunei Darussalam

Architectural Consultancy for Conceptual and Detailed Design of BPC Warehouse

1. Being duly authorised to represent and act on behalf of
("Bidder"), and having carefully examined, fully understood and agree to comply with the requirements of all the
Bid Documents provided (*Section 1: Instruction to Bidders, Section 2: Form of Bid, Section 3: Bill of Quantities*),
the undersigned, hereby offer to execute and complete the works specified in the Bid Submissions attached to
this Form of Bid for the Bid Amount of:

(Amount in numbers) : **BND**

(Amount in words): **Brunei Dollars**

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Guaranteed Completion Time of:

- **weeks** for the completion of conceptual design;
 - **weeks** for the completion of detailed design and ending on the date of the Practical Completion Certificate issued by the Consultant and signed by the Client;
2. Bidder confirms that the Bid Amount has been calculated on a firm price basis, and if accepted, shall become the Contract Price and shall remain valid for the duration of the contract period.
3. This Bid shall remain valid for a period of **three (3) months** from the date of this Form of Bid.
4. This Bid is made in the full understanding that:
- a) BPC reserves the right to reject or accept any Bid;
 - b) BPC is not bound to accept the lowest or any Bid received;
 - c) BPC will not be under any obligation to inform the bidders of reasons for such actions.
 - d) BPC reserves the right to accept portions of a bid as BPC may, in its sole discretion, decide and the Bid Amount shall be based on the accepted portions
5. Bidder confirms, in signing this Form of Bid, that the Bidder accepts all the terms of the Bid Documents and that all costs incurred by the Bidder in preparing and submitting this Bid will be borne by the Bidder.
6. Bidder confirms that if awarded this bid, payments to the Bidder shall be made into the following account:
- Account Name:
- Account Number:..... Bank Name:
7. Bidder confirms that he has not granted, sought, attempted to obtain or accepted and will not grant, seek, attempt to obtain, or accept any advantage, financial or in kind, to or from any party whatsoever, constituting an illegal or corrupt practice, either directly or indirectly, as an incentive or reward relating to the award of the bid/contract.

Name :Designation:

Authorised Signature & Seal:

Address:

E-mail address:

Mobile No: Office Tel. No:..... Fax No :

Date:

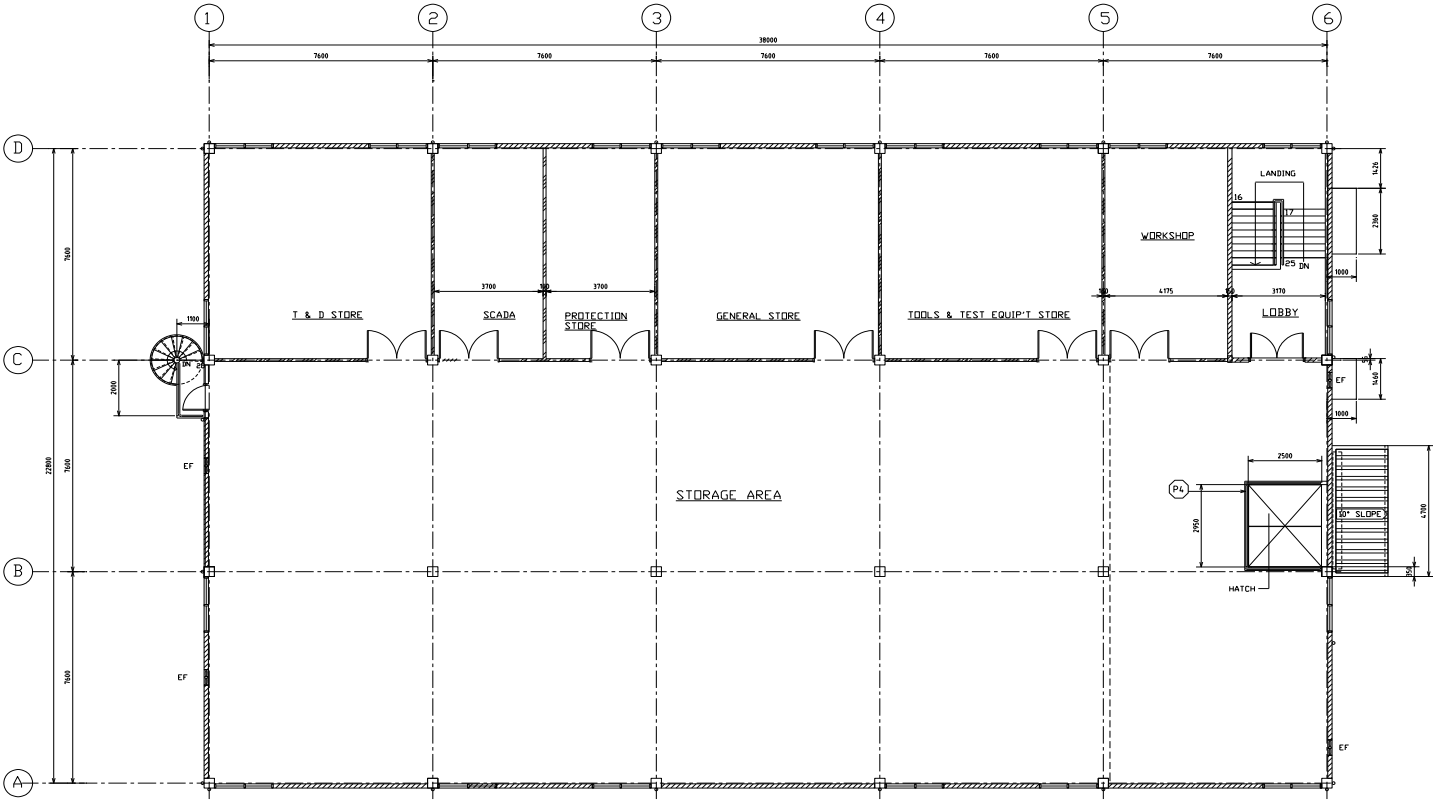
SECTION 3: Bill of Quantities

Architectural Consultancy for Conceptual and Detailed Design of BPC Warehouse

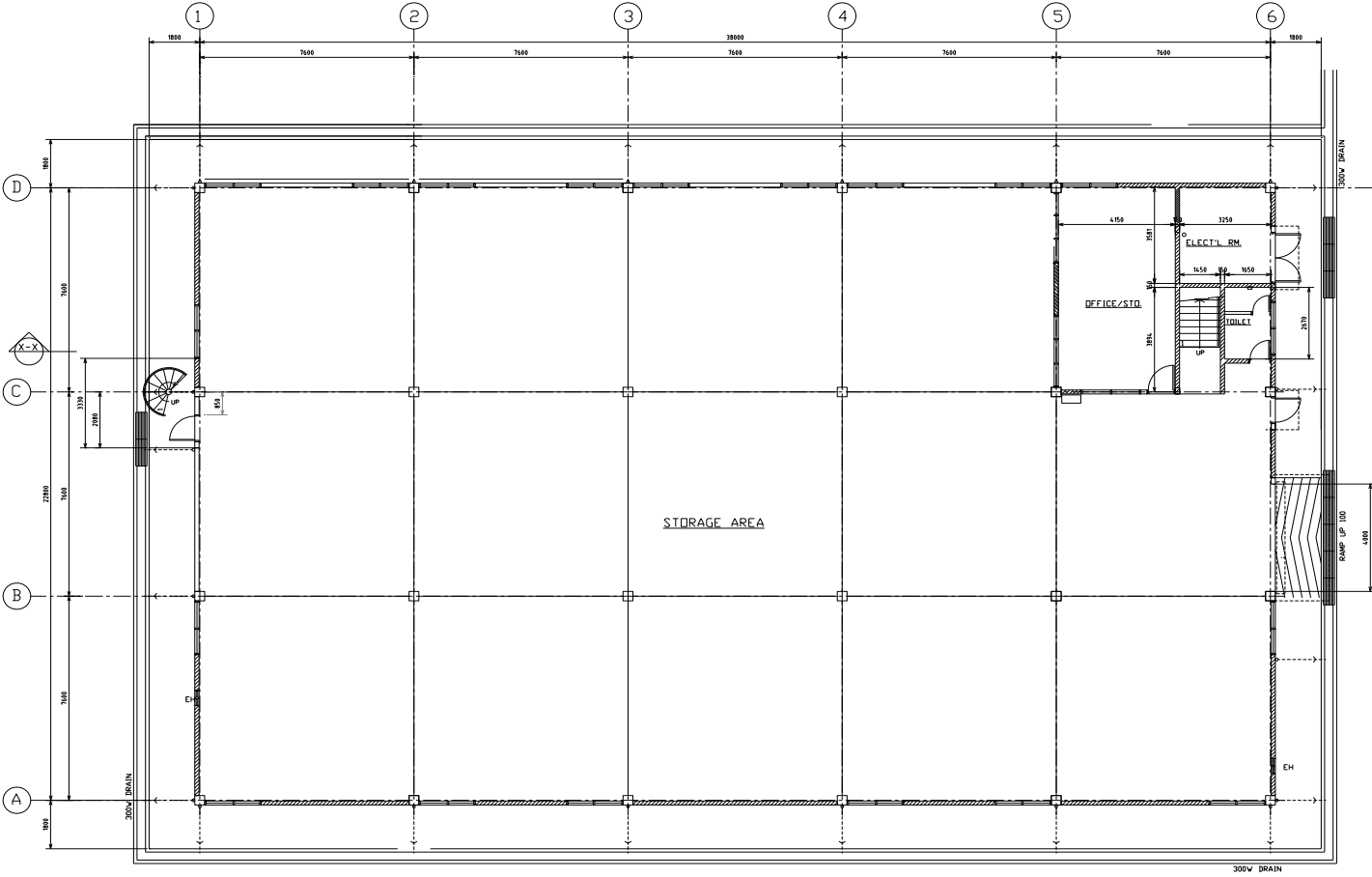
Item	Description	Unit	Qty	Unit Rate (BND)	Amount (BND)
A. Professional Fees					
1. Conceptual Design Stage					
1.1	Site appraisal and assessment of existing Store A conditions	lump sum	1		
1.2	Conceptual design options (minimum 2)	lump sum	1		
1.3	Space planning & warehouse flow optimisation	lump sum	1		
1.4	Preliminary architectural drawings & renderings	lump sum	1		
2. Detailed Design Stage					
2.1	Detailed architectural drawings	lump sum	1		
2.2	Construction details and specifications	lump sum	1		
2.3	Finishes schedule and specifications	lump sum	1		
2.4	Coordination with C&S and M&E Consultants	lump sum	1		
2.5	Architectural inputs for BOQ	lump sum	1		
3. Project Management & Meetings					
3.1	Project management & coordination	month	3		
3.2	Meetings & presentations	nos.	3		
B. Reimbursible Expenses					
1.	Printing and documentation	lot	1		
2.	Travel and transportation	lot	1		
3.	Rendering/software licences	lot	1		
TOTAL AMOUNT					

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(Signature and Company Stamp)

Date:



FIRST FLOOR PLAN



GROUND FLOOR PLAN

ANNEX 'A'
GROUND & FIRST FLOOR LAYOUT - STORE A